TO COMPLETE REGISTRATION:

• READ THIS ENTIRE FORM. PERSONS REGISTERING AT THE CMS UNDERSTAND & AGREE TO THE POLICIES AS STATED ON THIS FORM.

• MAIL OR BRING THIS FORM WITH PAYMENT TO THE CMS OFFICE OR REGISTER ONLINE. This enrollment form is for Fall 2017 or Spring 2018. The Summer 2018 form will be available April 1, 2018. Please call the CMS office if you have any questions regarding the enrollment process.

• Lessons/Classes can not begin until a registration form is completed and payment is received. Fees are for the semester unless otherwise noted. Questions? Call 205-348-6741 or jsweigel@music.ua.edu for Dr. Jane Weigel.

• Office Hours: 9:30 a.m. - 5:30 p.m. M-F, or by appointment. WE ARE OPEN DURING THE LUNCH HOUR.

• Calendar & Closure Dates: The holiday breaks observed by UA/CMS do not necessarily follow the public school calendar. UA/CMS closures are noted in the Calendar section of our website. See also Unscheduled Closures under the POLICIES section of this form.

KINDERMUSIK®:

Due to the popularity of some day/time Kindermusik® classes, we suggest early registration for classes. When listed classes enroll to capacity, additional classes will be scheduled. Classes are designed for a one-adult per enrolled child experience. Fees cover tuition and take-home supplies (CD, book, cards, instrument, etc.). Classes are 35-45 minutes, unless otherwise noted. Teachers: Cindy Simpson Chambless and Jane Weigel.

PRIVATE LESSON FEES – Quotes below are for 16 weeks. For teacher contact information call 348-6741.

Undergraduate Teachers UT Graduate Teachers GT Professional Teachers PT Suzuki Teachers ST Artist Teachers AT
30 min. $290.00 30 min. $340.00 30 min. $395.00 30 min. $410.00 TU = Undergraduate-Teacher:
30 min. $365.00 45 min. $420.00 45 min. $515.00 45 min. $525.00
teachers have their major teachers have their major
45 min. $540.00 60 min. $545.00 60 min. $660.00 60 min. $695.00
professor¹s teachers have their major professor¹s teachers have their major
COMMUNITY MUSIC SCHOOL TEACHER CATEGORIES: The experience and education of the CMS teacher determines the semester fee structure.

ABC Music & Me: 3.5 – 5.5 Y

PAYMENT OF FEES: Failure to meet financial obligations of any kind to the University could subject the account to suspension of future services; referral of the delinquent account to a collection agency; and the assessment of additional late payment charges, transcript holds, attorney’s fees, and other cost and charges necessary for the collection of any amount not paid when due.

Tuition is payable in two ways:

1) Full payment upon registration (check/cash at our office OR credit/debit card using the online form). Checks should be made out to:
The University of Alabama. (credit card = online only).

2) Deposit = $100 payment plan (via check, cash, or credit/debit card). The first payment is made to CMS (cash/check in office OR online with a credit/debit card). Remaining semester deferment payments go to the University of Alabama Office of Student Receivables (cash, check, credit card).

Payment plan semester balances must be cleared by November 1 (fall) or April 1 (spring). A late charge is applied by Student Receivables if deferment balances are not cleared on time. Call Nicole Smith (348-8313) in Receivables if you have a question about paying your deferment bill.

POLICIES:

When you enroll at The University of Alabama - Community Music School (CMS), you are committing to the entire semester of classes. The Community Music School is an educational institution with responsibilities to both students and teachers. Our policies are designed to foster serious study of the arts and to enable members to function as artists as well as enthusiastic teachers. The CMS is committed to providing an inclusive, non-threatening learning, teaching and working environment. All CMS employees are required to abide by UA policies, including but not limited to the University’s commitment to cultural diversity, and no tolerance policy on harassment. Individuals are encouraged to direct any questions or concerns regarding this or any other aspect of the program to Dr. Jane Weigel at 348-6741 or jsweigel@music.ua.edu. Fees are based on a semester of study. You will be obligated for the full semester fee, whether or not you attend the lessons or classes.

Registration: Students are not considered enrolled until the registration form and payment have been received by the CMS office. Private lessons will not be given until registration is completed and the student’s name appears on the teacher’s roster.

Refunds: Refunds are granted only in cases of documented medical emergency. Requests for refund must be made directly to the CMS director in writing (Email or hard copy). Informing your teacher does not release you from paying your semester bill or guarantee a refund.

Attendance: Students are expected to attend all lessons. No credit, refunds, and or make-ups are given to students who miss scheduled lessons (including Group Lessons) or classes. If a teacher misses a lesson or must cancel, the teacher is required to offer a make-up lesson. Students who miss the scheduled make-up lesson forfeit the lesson and another will not be scheduled.

Tardiness & Missing Books: Students who are late for a scheduled lesson or forget their lesson books cannot be guaranteed their full lesson length.

Unscheduled Closures & Emergency Preparedness: UA alerts and severe weather messages are at: ready.ua.edu The CMS is closed if the University of Alabama closes due to inclement weather. If you do not see a closure notice on the UA web site, or local TV listings, your scheduled CMS activity will occur. If UA closes, your private lesson teacher will provide make up options. Ensembles do not make up weather closures.

Instruments & Materials: Instrument rental and purchases of sheet music and method books are the responsibility of the student. These costs are not reflected in the lesson fees. All questions regarding materials should be directed to the private lesson, class, or ensemble teacher.

Scheduling Holidays & Breaks: The holiday breaks observed by the CMS do not necessarily follow the public school calendar. Please refer to the calendar for definition of when UA/CMS will be closed. www.cms.music.ua.edu

Parking: Parking Permits are required if parking before 5:30 p.m. M-F. Permits cost $40/year (August-August) and may be purchased at the Student Services building or online at bamparking.ua.edu. Please do not park on the grass, against a yellow curb, or leave your car unattended in the circle drive. The Patron Parking Permit cost may be prorated during the summer depending on time on campus.
I certify that the information I am providing is correct and that I am 19 years old or older. I understand that the tuition is non-refundable, and that my child’s or my enrollment in the CMS is a commitment for the full session. I understand that there are no make-up lessons (unless the teacher misses). I understand that contact information may be shared with UA Parking Services and Office of Student Receivables.

<table>
<thead>
<tr>
<th>Name of Student:</th>
<th>Name of 2nd Student:</th>
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<tbody>
<tr>
<td>Instrument:</td>
<td>Instrument:</td>
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<td>Date of Birth:</td>
<td>Date of Birth:</td>
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<tr>
<td>Responsible Party/Parent(s): First: Middle: Last:</td>
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<td>Address:</td>
<td>Zip code:</td>
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<tr>
<td>Phone:</td>
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If selecting the Deferment Payment option, date of birth (responsible party) or CWID:

### CIRCLE ALL THAT APPLY:
- Private Lessons
- Kindermusik Village (8 weeks) $115
- Kindermusik Our Time (15 weeks) $220
- Kindermusik ABC Music & Me (15 weeks) $230

- Tuscaloosa Youth Orchestra (strings, full session) $125
- Chamber Strings $85
- Chamber Trios / Quartets $125
- Adult Strings – Beginning TH 5:30 $175
- Adult Strings – Intermediate W 5:30 $175
- Adult Strings Weekend $130
- Beyond KM Bridge Class – M 4:00 $175

- • If Private Lessons: Teacher Name: ________________ Length: 30 minutes 45 minutes 60 minutes Number of Lessons if prorated: ____________
- • If Kindermusik®: Kindermusik® Class Time/Day: ____________ Second Choice: ____________

### Race (Optional, for grant purposes only)
- African American
- Asian
- Hispanic
- White
- Other

### FAMILY & MULTI-INSTRUMENT DISCOUNT (On Private Lessons only) – Families who register two or more children or have a child registered for multiple lessons during fall or spring semesters receive $15.00 off each additional child’s semester tuition total. Classes and ensembles are not subject to this discount.

### SELECT A PAYMENT OPTION:
- O Option #1 Payment in full. Total Paid: ______ Method: Check#_______ / Cash
- O Option #2 Deferment – Payments. First payment via check or cash and of no less than 1/4 at time of registration, or 1/2 if enrolling for Village paid to the CMS office. I have read, understand, and agree to the deferment option terms as listed in the “Payment of Fees”.
  - CWID or DOB of person responsible for payments: ____________
  - First Payment to CMS: $________ Check#_______/ Cash _______ Remaining balance to pay to UA Receivables: $_______

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**2017 - 2018**

**THE UNIVERSITY OF ALABAMA COMMUNITY MUSIC SCHOOL**

Music Lessons, Classes, Ensembles for all ages and abilities. Register early for best availability!

Mail or bring this registration form to our office:

UA - Community Music School
171 Moody Music Bldg., Box 870366
Tuscaloosa, AL, 35487-0366
Phone: 205-348-6741

Register & Pay online: cms.music.ua.edu